



OFFICE OF THE NATIONAL COMMANDER
NATIONAL HEADQUARTERS
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

12 February 2009

MEMORANDUM FOR ALL CAP SENIOR MEMBERS

FROM: CAP/CC

SUBJECT: CALL FOR ORGANIZATIONAL EXCELLENCE MENTORS

1. As conveyed in the attached letter, I am very pleased to announce the publication of CAP Pamphlet 229, the *Organizational Excellence Specialty Track* which implements the new Organizational Excellence (OE) Program for CAP. I hope you will take advantage of this great new opportunity to enhance your personal and professional development and, in turn, your service to CAP and the nation.
2. To jump start this new professional development program, I have made some initial adjustments to facilitate implementation and foster early growth. Accordingly, I have temporarily waived the requirement for CAP members to achieve the "Senior" rating in the OE Track before being selected to serve on the wing, region and national OE Committees. Secondly, to allow time for wing and region commanders to structure their organizations to accommodate the new program, I have established an OE application date of 1 April. And lastly, I am issuing this "Call for Organizational Excellence Mentors" to build an initial cadre of OE Mentors as soon as possible. As you can tell by reviewing CAPP 229, the mentoring process is a crucial program element and we need to move now to tap the vast wealth of expertise and talent that exists in our great organization.
3. Attached is a Mentor Application Form that sets forth the basic qualification criteria for potential Mentors who desire to serve at the Technician, Senior, Master, or Executive levels. Prospective Mentors may apply for more than just one level. Also, please know that Mentor applicants do not have to be enrolled in the OE Track as a prerequisite to serve as a Mentor. The application form can be submitted electronically or down loaded for mail or Fax transmittal. Deadline for applications is 16 March 2009. Submission instructions are on the application form.
4. Thank you in advance for volunteering your time and effort to develop an outstanding corps of commanders, staff officers, and executive-level leaders to serve CAP and the nation.

A handwritten signature in black ink that reads "Amy S. Courter".

AMY S. COURTER
Major General, CAP
National Commander

Attachments:

1. OE Announcement letter, 3 February 2009
2. OE Mentor Application Form